

Rig alle korrespondensie aan:
Address all correspondence to:

**WESKUS DISTRIKSMUNISIPALITEIT
WEST COAST DISTRICT MUNICIPALITY**

Posbus / P O Box 242
MOORREESBURG 7310

**MUNISIPALE BESTUURDER /
MUNICIPAL MANAGER**

Navrae / Enquiries: T Steinmann
Verw. Nr. / Ref. No.: 7/6/1

Telefoon / Phone: (022) 433-8400
Faks / Fax: (022) 433-8484
E-pos Adres / E-mail Address:
westcoast@wcdm.co.za



**MUNICIPAL EXTERNAL BURSARY FUND
APPLICATION FORM - 2020**

NOTES

1. This document is not in any way an agreement or commitment.
2. The bursaries are awarded annually as per the conditions of the agreement between the recipient and West Coast District Municipality. Renewal of the bursary is at the discretion of the municipality.
3. The closing date for applications is **7 February 2020 at 12:00**.
4. Your application will remain incomplete until we receive the letter of provisional acceptance to the university and final Grade 12 results.
5. Applicants' provisionally awarded bursaries will be notified by 21 February 2020.
6. Return completed form to Human Resource; Training and Development, P.O. Box 242, Moorreesburg, 7310.
7. No original documents attached to the application will be safe kept/returned.
8. No late applications will be considered.
9. Council beholds the right to award a bursary.

THE FOLLOWING MUST BE ATTACHED TO THIS APPLICATION

(failure to provide all required documents in this section will disqualify your application)

Certified copies of:

- Applicants' ID;
- Parents'/ Guardians' ID;
- Proof of Parents'/ Guardians' salary advise, pay-slip or 3 months bank statement (if unemployed);
- Grade 12 results (statement of symbols);
- University provisional acceptance letter;
- Copies of ID documents of persons dependent on family income;
- Affidavit of guardianship (if not staying with parents); and
- Proof of address of Parent or Guardian.

In your own handwriting on a separate sheet of paper write an essay on:

Firstly - What motivates you studying towards the funded field; and
Secondly - Why do you believe you should be awarded the bursary.

(Note that the essay must not exceed 1 000 words.)

Incomplete bursary applications which lack the required supporting documentation, or late applications shall not be considered.

PART A: PERSONAL PARTICULARS													
SURNAME				TITLE				MR	MRS	MISS			
FIRST NAMES													
IDENTITY NUMBER								AGE					
(Attach an originally certified copy of your identity document)						DATE OF BIRTH							
ARE YOU A CITIZEN OF SOUTH AFRICA?				Yes	No	If no, specify:							
For the purpose of monitoring employment equity in terms of bursaries, it would be appreciated if you would provide information regarding your race, gender and disability.													
GENDER		MALE	FEMALE	DISABILITY (Please specify)									
RACE	ASIAN	AFRICAN	COLOURED	WHITE	OTHER								
PERMANENT RESIDENTIAL ADDRESS (Attach proof of permanent residential address)				POSTAL CODE									
ADDRESS AT WHICH YOU CAN BE CONTACTED AT ALL TIMES				POSTAL CODE									
PERMANENT ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS				POSTAL CODE									
HOME TELEPHONE NUMBER				CELLULAR NUMBER				ALTERNATIVE NUMBER					
ANY RELATIONSHIP WITH AN EMPLOYEE(S) OF THE WEST COAST DISTRICT MUNICIPALITY													
YES	NO	1.											
IF YES, NAME OF EMPLOYEE(S)				2.									
ANY RELATIONSHIP WITH A COUNCILLOR(S) OF THE WEST COAST DISTRICT MUNICIPALITY													
YES	NO	1.											
IF YES, NAME OF COUNCILLOR(S)				2.									

PART B: HOUSEHOLD CIRCUMSTANCES (To Be Completed By Parent Or Guardian)								
MONTHLY HOUSEHOLD INCOME (Attached originally certified true copies of payslips of at least three (3) months or sworn affidavits)								
R0 – R2,500		R2,501 – R5,000		R5,001 – R7,500		R7,501 – R10,000		
R10,001 – R12,500		R12,501 – R15,000		R15,001 – R17,500		R17,501 and more		
STATE NUMBER OF PERSONS DEPENDANT ON THE MONTHLY HOUSEHOLD INCOME (Attached originally certified true copies of ID's / birth certificates)								
MONTHLY INCOME AND EXPENDITURE STATEMENT			Total Net Income (A + B – C)			R		
Income 1	Rand value	Income 2	Rand value	Expenditure	Rand value			
Salary (gross)		Salary (gross)		Rent / Bond				
Business		Business		Loans				
Informal selling		Informal selling		Rates / Taxes				
Pension		Pension		Groceries				
Disability grant		Disability grant		Maintenance				
Foster grant		Foster grant		Telephone				
Child grant		Child grant		Clothing				
Rental		Rental		Transport				
Other		Other		Other				
TOTAL (A)		TOTAL (B)		TOTAL (C)				

PART C: COMPULSORY EDUCATIONAL INFORMATION	
SUBJECTS OF HIGHEST STANDARD PASSED	SYMBOLS AND % OBTAINED
(Attach originally certified true copy of results)	

PART D: LEADERSHIP AND SPORT ACHIEVEMENTS	
Leadership positions (Grade 12)	Sport achievements (Grade 10 upwards)
1.	1.
2.	2.
3.	3.
4.	4.
5.	5.

PART E: BURSARY PARTICULARS			
STUDY COURSE BURSARY IS APPLIED FOR			
DURATION OF STUDY COURSE			
NAME OF UNIVERSITY			
STUDENT NUMBER		ACADEMIC YEAR (e.g. 1 st or 2 nd or 3 rd)	
REGISTRATION COST (attach proof)		R	
CLASS FEES		R	
COST OF STUDY MATERIAL		R	
OTHER COST EXCLUDING ACCOMMODATION (specify)		R	
TOTAL COST		R	
SUBJECTS ENROLLED FOR			
1.		2.	
3.		4.	
5.		6.	
7.		8.	

PART F: GENERAL INFORMATION			
HAVE YOU RECEIVED A BURSARY FROM THE WEST COAST DM IN THE PAST?	YES	NO	
DO YOU RECEIVE A BURSARY AND / OR ASSISTANCE FROM ANOTHER INSTITUTION?	YES	NO	

IF YES, STATE WHETHER IT IS A FULL BURSARY AND / OR ASSISTANCE	YES	NO	
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PART G: REFERENCES			
PLEASE PROVIDE THE NAMES OF TWO TEACHERS TO WHOM YOU ARE WELL KNOWN AND WHOM THE WEST COAST DISTRICT MUNICIPALITY MAY CONTACT:			
NAME		TELEPHONE	
NAME		TELEPHONE	

PART H: CONFIRMATION OF CONTENT

I CERTIFY THAT THE INFORMATION CONTAINED ON THIS FORM IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT THE SUBMISSION OF FRAUDULENT INFORMATION WILL LEAD TO AUTOMATIC DISQUALIFICATION AND/OR WITHDRAWAL OF ALL FINANCIAL ASSISTANCE GRANTED IN TERMS OF THE EXTERNAL BURSARY FUND, OR A CLAIM THAT ALL FEES BE PAID BACK TO THE WEST COAST DISTRICT MUNICIPALITY. IN APPROPRIATE CASES, THE MATTER MAY ALSO BE REPORTED TO THE SOUTH AFRICAN POLICE SERVICES.

SIGNATURE		DATE	
SIGNATURE OF GUARDIAN (in the case of a minor - <21)		DATE	

REQUIREMENTS FOR BURSARY-

- Only candidates whom have been accepted at a university or a University of Technology or pending acceptance will be evaluated.
- Candidates must be accepted to study towards an undergraduate degree in the following fields:
 - Finance
 - Accounting
 - Economics
 - Supply Chain Management
 - Internal Auditing
 - Risk Management
- Only students with a minimum level of 60% in Mathematics or 70% in Mathematical Literacy will be considered.
- Only candidates with an average mark of 70% or higher will be considered; or candidates with an average mark of 60% or higher, with a Mathematics mark of 60% or higher.
- Successful candidates will be required to enter into an agreement with West Coast District Municipality whereby they will be obligated to enrol into the internship program at the Municipality after successful completion of their studies.
- Preference will be given to candidates whose parents reside within the Municipality's municipal area, affording partiality to individuals from historically disadvantaged societal groups and/or are individuals with disabilities, to succeed in Higher Education Institutions.
- Applications for children of employees will only be considered if no other applications were received.