

# UPSTREAM TRAINING TRUST



## UTT BURSARIES: PARTICULARS FOR PAYMENT

This form must be completed and returned to:

Upstream Training Trust

Tygerpoort Building  
7 Mispel Street  
BELLVILLE 7530 RSA

☎ 27(21) 938-3500

✉ 5111  
TYGERVALLEY  
7536 RSA

Tel No.: (021) 938 3500/3529

Fax No.: (021) 938 3520

**ONLY ON RECEIPT OF THIS FORM WILL PAYMENT BE MADE!**

### IMPORTANT

**NB.** Attach University's banking details on the University's letterhead.

Have these documents signed by a designated person at your University and stamped with your University stamp for validation.

Bursary payments will be made from UTT directly to the University where you study. The University will in turn pay out the respective amounts due (e.g. tuition first, books, accommodation, etc.)

You are therefore requested to direct your enquiries regarding your bursary payments to the Accounts Department (Bursary Matters) at the University, who will assist with details of your account.

**\* UNIVERSITY refers to all Universities & Universities of Technology.**

NB. **Full name (Block letters)** \_\_\_\_\_

**Student Number:** \_\_\_\_\_ **E-mail address** \_\_\_\_\_

1. University \_\_\_\_\_

2. Course of Study (Degree/Diploma) \_\_\_\_\_

3. Year studies commenced \_\_\_\_\_

4. UTT bursary started in year (e.g. 2018) \_\_\_\_\_ In (e.g. 2<sup>nd</sup> year) \_\_\_\_\_ of my studies

5. Current Academic year of study (e.g. 1<sup>st</sup> or 2<sup>nd</sup> or S1 or S2) \_\_\_\_\_

4.1 Semester / Annual Student \_\_\_\_\_

**6. ENROLMENTS AND REGISTRATION**

**Total amount due to register as a student** R \_\_\_\_\_

**Book allowance** (Please tick the appropriate block)

Per Semester

Annual

**TOTAL** R \_\_\_\_\_

**7. CLASS TUITION FEES**

1<sup>st</sup> semester R \_\_\_\_\_

2<sup>nd</sup> semester R \_\_\_\_\_

**Total amount due for tuition fees for 20---** R \_\_\_\_\_

**8. RESIDENCE AND MEALS**

8.1 When residing at a University residence

**Fee for accommodation for 20---**

a) 1<sup>st</sup> Semester R \_\_\_\_\_

b) 2<sup>nd</sup> Semester R \_\_\_\_\_

**TOTAL** R \_\_\_\_\_

**Fee for meals at a University residence for 20---**

a) 1<sup>st</sup> Semester R \_\_\_\_\_

b) 2<sup>nd</sup> Semester R \_\_\_\_\_

**TOTAL** R \_\_\_\_\_

8.2 When residing in a private accommodation

**Allowance for accommodation / transport / meals 20---**

a) 1<sup>st</sup> Semester R \_\_\_\_\_

b) 2<sup>nd</sup> semester R \_\_\_\_\_

**TOTAL** R \_\_\_\_\_

**GRAND TOTAL** R \_\_\_\_\_

**8. CORRESPONDENCE ADDRESS OF BURSARY HOLDER  
(During term of study)**

Postal address for all correspondence:

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Telephone number and code \_\_\_\_\_ Cell Number \_\_\_\_\_

**(During off-term / Vacations)**

Postal address for all correspondence:

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Telephone number and code \_\_\_\_\_ Cell number \_\_\_\_\_

**UNIVERSITY STAMP**

**BURSARY OFFICER'S NAME:** \_\_\_\_\_

**TEL:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**E-MAIL:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**STUDENT'S FULL NAME (Block letters):** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**EXPLANATION OF THE DETAILS**

1. Indicate class tuition fees due for 20---, in case of semester students indicate the amount due in the first semester only. Your second semester will be determined by your mid-year results
2. Delete all areas not applicable to you.
3. Include correspondence address and contact numbers during term at University and off-term.

**NB: It is very important for Bursary Holder to submit the PARTICULARS FOR PAYMENT form so as to avoid late payments and unnecessary delays. Therefore it is the Bursary Holder's responsibility to ensure that UTT receives this form in order for UTT to pay timeously.**